



## Signatory Name: Korjo Pty Ltd

*The question numbers in this report refer to the numbers in the report template. Not all questions are displayed in this report.*

Status: Complete

The content in this APC Annual Report is hereby endorsed by the Chief Executive Officer, or equivalent officer of the organisation.

Yes

**5. Industry sector** (please select 1 only):

- Brand Owner / Wholesaler / Retailer
- Packaging Manufacturer
- Waste Management
- Other - Commercial Organisation
- Community Group
- Industry Association
- Government
- Raw Material Supplier
- Other: Travel Accessories

**7. Please indicate your organisation's reporting period:**

- Financial Year: 1 July 2013 – 30 June 2014
- Calendar Year: 1 January 2014 – 31 December 2014

**8. Please indicate the entire period your accepted APC Action Plan covers (e.g. 2011-2014)**

Start Date:

End Date:

## Goal 1: Design

### KPI 1: % of signatories with documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent.

9. Does your company have documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent?

Yes  No

10. Of the types of packaging **existing at the beginning of the reporting period**, what percentage had been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting period?

%

11. Have any new types of packaging been introduced during the reporting period?

Yes  No

12. If yes, of the **new types of packaging introduced during the reporting period**, what percentage have been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting period?

%

13. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 1

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Review another 25% of existing products (taking it from 50% to 75% reviewed)	Reviewed ALL existing products (1 year ahead of schedule).
2.	Review any NEW products using SPG	Achieved for 100% of new products

14. Describe any constraints or opportunities that affected performance under this KPI

As I am the Managing Director and also the person responsible for packaging decisions - and we are a small family company with less than 15 staff - I have not found it useful to write a formal documented policy and procedure for evaluating and procuring packaging using the SPG. I simply go and do it!

**Goal 2: Recycling**

**KPI 3: % signatories applying on-site recovery systems for used packaging.**

15. Do you have on-site recovery systems for recycling used packaging?

- Yes at all facilities/ sites
- Yes at some, but not all facilities/ sites
- No

16. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 3

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Existing on-site recycling systems for used packaging maintained	Reviewed and ensured that every office has separate paper / cardboard recycling bin in addition to waste bin. Staff all instructed to sperate waste accordingly. Cleaning staff instructed to collect recycling bin contents and empty these into large warehouse recycling bin. Weekly pick-ups of paper/cardboard recycling bin by contracted recycler.
2.	Maximise re-use of shipping cartons for distribution of products to customers. Target - at least 60% of cartons are re-used.	Dedicated area of warehouse set-aside for storage of empty shipping cartons, ready for re-use. Greater than 60% oif cartons were recycled.

17. Describe any constraints or opportunities that affected performance under this KPI

**KPI 4: Signatories implement formal policy of buying products made from recycled packaging.**

18. Does your company have a formal policy of buying products made from recycled packaging?

- Yes
- No

Please explain why not

There are only 2 staff members that purchase materials - the Managing Director and co-owner. They have agreed that it is important to buy products made from recycled packaging wherever practical and cost effective. A formal policy is therefore not required.

19. Is this policy actively used?

- Yes
- No

20. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 4

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Examine the costs of increasing recycled content in packaging that is produced in our name. Increase recycled content where practical and cost effective Goal: Contact every supplier	Achieved: Contacted <b>every</b> supplier of packaging for our products. Received price quotes for increased recycled content in packaging Assessed costs of increasing recycled content. Unfortunately, cost increases were prohibitive.

2.	Examine other opportunities for recycled content - eg office supplies.	Achieved. This year, we switched to office copy paper containing recycled content.
3.	Examine ways to reduce the usage of office supplies (eg copy paper)	Achieved. Monthly reports saved as computer files and not printed Staff instructed to print to both sides of the page instead of single side. Outcome: copy paper purchases reduced by 25%

**21. Describe any constraints or opportunities that affected performance under this KPI**

Increased use of recycled materials in our packaging is constrained by:

- Increased input cost of doing so
- Difficult and competitive market for our goods
- Falling A\$ v US\$ already putting pressure on our production costs.

**Goal 3: Product Stewardship**

**KPI 6: % signatories with formal processes to work collaboratively on packaging design and / or recycling.**

**22. Does your company have formal processes in place for collaborating with other companies or organisations on improved packaging designs and/or recycling which aims to reduce or eliminate waste?**

Yes  No

**23. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 6**

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Inform all suppliers of APC, its history and importance. Try to get suppliers to align their processes with APC guidelines. Require all suppliers to read and acknowledge receipt of APC information	Achieved this when approaching all suppliers in KPI 4. All suppliers now aware of APC guidelines and our commitment to them.

**24. Describe any constraints or opportunities that affected performance under this KPI**

The suppliers are mostly based in China... and do not feel great loyalty to the Australian Covenant.

**KPI 7: % signatories showing other Product Stewardship outcomes.**

**25. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 7**

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Recycle printer cartridges	Achieved. A bin has been placed in the warehouse specifically for used printer cartridges which are now recycled.
2.	Investigate switching all lighting from halogen to LED	4,000sqm warehouse with high-bay lighting and 1000 sqm of officespace with halogen downlights. Quotes received. Provider selected Lighting to be properly recycled Work to commence June/July 2014

26. Since the beginning of the reporting period, has your company had any other outcomes related to product stewardship?

Yes

No

If yes, please give examples of other product stewardship outcomes

We have become involved in a significant international environmental fund (The JNF), by

- directly contributing to the fund;
- co-sponsoring an international exchange of environmental scholars (including sitting on the interview and selection committee that chose the winning scholars); and
- volunteering our time in fund raising and organisation for this environmental fund.

27. Describe any constraints or opportunities that affected performance under this KPI

**KPI 8: Reductions in packaging items in the litter stream.**

28. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 8

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Add disposal guidance to packaging	We have increased the number (and percentage) of our products that carry advice to the purchaser to recycle and dispose of litter properly. Every new product contains recycling / litter information. Every amended product packaging also contains recycling / litter information. We have proudly added our membership of APC to packaging where space allows.

29. Describe any constraints or opportunities that affected performance under this KPI

**Your Experiences**

This section lets you share with us any achievements, good news stories and areas of difficulties in making progress against your plan and the Covenant goals and KPIs.

30. Key achievements or good news stories

31. Areas of difficulties in making progress against your plan, Covenant goals or KPIs

As a small company with less than 15 staff, it is not always easy (or even feasible) to comply with some of the APC guidelines that are more suited to enormous corporations. Some of the APC cited examples show what Unilever says / does etc. Judging our plan against plans of companies such as those and then giving us a rating compared to them seems harsh!